



1700 N. 14<sup>th</sup> Street  
 Indianola, IA 50125  
 employment@cementtech.com

# **APPLICATION FOR EMPLOYMENT**

*An Equal Opportunity Employer*

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_ Date \_\_\_\_\_

Street Number \_\_\_\_\_ Apt.# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Have you ever worked/applied here before? Yes No If yes, month/year \_\_\_\_/\_\_\_\_ Are you at least 18? \_\_\_\_\_

Position Desired \_\_\_\_\_ Expected Pay Rate \$ \_\_\_\_\_

When will you be available to begin work? \_\_\_\_\_ Are you available to work overtime? Yes No

If hired, can you present evidence of U.S. citizenship or your legal right to live and work in this country? \_\_\_\_\_

How were you referred to us? \_\_\_\_\_ Do you know any current employees? (List names) \_\_\_\_\_

Have you been convicted of a Felony in the past 7 years? \_\_\_\_\_  
 If yes, please explain. (Conviction will not necessarily disqualify applicant from employment.)

## **EDUCATION**

High School/Location \_\_\_\_\_ Graduate? Yes \_\_\_ No \_\_\_

College Attended, if any \_\_\_\_\_ Location \_\_\_\_\_

Graduate? Yes \_\_\_ No \_\_\_ Subject Studied \_\_\_\_\_ Degree/Certificate Earned \_\_\_\_\_

Date of Completion (if applicable) \_\_\_\_\_

## **EMPLOYMENT** *Please give accurate, complete, employment records. Start with present or most recent employer.*

**1** Company Name: \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

Employed (month and year) From \_\_\_\_\_ To \_\_\_\_\_ Pay: Start \_\_\_\_\_ End \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Duties: \_\_\_\_\_

**2** Company Name: \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

Employed (month and year) From \_\_\_\_\_ To \_\_\_\_\_ Pay: Start \_\_\_\_\_ End \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Duties: \_\_\_\_\_

**3** Company Name: \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

Employed (month and year) From \_\_\_\_\_ To \_\_\_\_\_ Pay: Start \_\_\_\_\_ End \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Duties: \_\_\_\_\_

**4** Company Name: \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

Employed (month and year) From \_\_\_\_\_ To \_\_\_\_\_ Pay: Start \_\_\_\_\_ End \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Duties: \_\_\_\_\_

**REFERENCES (other than family members or previous employers)**

1. \_\_\_\_\_  
Name Email Phone Years Known

2. \_\_\_\_\_  
Name Email Phone Years Known

3. \_\_\_\_\_  
Name Email Phone Years Known

By signing my name below, I certify that the answers given in this application for employment are true and correct to the best of my knowledge. I authorize such inquiry into the statements made in this application as may be necessary in reaching an employment decision. I understand that any false or misleading information given in this application or during a pre-employment interview, including a failure to disclose requested information may result in my discharge.

I understand that I will be required to pass a physical examination, including a drug test, before a final offer of employment is made. By signing my name below, I consent to these procedures.

I understand that any employment relationship with this employer is "at will," which means that the employee may resign at any time, and the employer may discharge the employee at any time, with or without cause. I also understand that this at-will employment relationship may not be changed by any written document or by any behavior, unless the change is specifically acknowledged in writing by the President of Cemen Tech, Inc.

Signed \_\_\_\_\_

Date \_\_\_\_\_